

# NPO REGISTRATIONS IN SOUTH AFRICA - 2012

There are two ways of registering Non Profit Organisations in South Africa

You can register in any of the following:

NON-PROFIT ORGANISATION (SOCDEV)	NON-PROFIT-COMPANY (Section 21 Company)
 <p><b>social development</b> Department: Social Development REPUBLIC OF SOUTH AFRICA</p>	 <p>Companies and Intellectual Property Commission a member of the dti group</p>
<ul style="list-style-type: none"> <li><b>The Directorate for Non Profit Organisations.</b> Popularly known as Department of Social Development.</li> </ul>	<ul style="list-style-type: none"> <li><b>Company Intellectual Property Commission (CIPC) -</b> Previously known as <b>CIPRO</b>, Popularly known as <b>DTI</b></li> </ul>
<ul style="list-style-type: none"> <li><b>Requirements:</b> <ol style="list-style-type: none"> <li>1. Complete NPO Application Form.</li> <li>2. Prepare a Constitution as required by the Directorate.</li> <li>3. Form a committee of not less than 5 members.</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li><b>Requirements:</b> <ol style="list-style-type: none"> <li>1. Complete an NPC application form and name reservation:</li> <li>2. Prepare Memorandum of Incorporation and a Constitution.</li> <li>3. Minimum of number of 3 Directors is required.</li> </ol> </li> </ul>
<ul style="list-style-type: none"> <li><b>Who should register:</b> Any organisation whose interest are to benefit the public and wish to operate for non profit activities. This will include: Schools, Pre-Schools, Churches, Sport Clubs, Youth Clubs, Dance/Theatre Groups, Associations, Learning Institutions...and more.</li> </ul>	<ul style="list-style-type: none"> <li><b>Who should register:</b> Any organisation whose interest are to benefit the public and wish to operate for non profit activities. This will include: Schools, Pre-Schools, Churches, Sport Clubs, Youth Clubs, Dance/Theatre Groups, Associations, Learning Institutions...and more.</li> </ul>
<ul style="list-style-type: none"> <li><b>Duration:</b> Registering with SOCDEV will take between 8 to 12 months (maybe more) to process your application.</li> </ul>	<ul style="list-style-type: none"> <li><b>Duration:</b> Registering with CIPC will take between 4 to 8 weeks (maybe more) to process your application.</li> </ul>
<ul style="list-style-type: none"> <li><b>What will I get after registration:</b> Original Copy of NPO Registration Certificate. Four Digit NPO number: 123-456 Stamped Copy of the Constitution. Guide-line letter on how to make reports to SOCDEV.</li> </ul>	<ul style="list-style-type: none"> <li><b>What will I get after registration:</b> Founding Statement. Twelve Digit NPC Reg. number: 2012/123456/08 Copy of the NPC Constitution. Memorandum of Incorporation.</li> </ul>
<ul style="list-style-type: none"> <li><b>Changes to the Organisation - Committee:</b> Changes to the organisation's Committees must be lodge every year to SOCDEV, by means of Narrative Report.</li> </ul>	<ul style="list-style-type: none"> <li><b>Changes to the Organisation - Directors:</b> Changes to the organisation's Directors must be lodged with CIPC immediately by means of change of Directors. Your Bankers &amp; SARS need to be informed of these changes too.</li> </ul>
<ul style="list-style-type: none"> <li><b>Benefits and Differences.</b> Both forms of registration carry the same benefits of a NON-PROFIT-ORGANISATION. Previously the NPC (Section 21 Company not for gain) was the most popular way of registering an NPO/NGO. Today the NPO (SOCDEV) is now recognised fully here in South Africa by (Banks, SARS, Funders (Lottery), Companies and Department of Social Development. Organisation such as SETA may still prefer to work with NPC (CIPC) rather than NPO (SOCDEV).  If you register an NPC (Section 21 Company) with CIPC, your organisation may not qualify for funding from the <b>Department of Social Development</b> until you lodge an application and register your NPC in their data base. BUT can still get funding from ALL other sources.</li> </ul>	
<ul style="list-style-type: none"> <li><b>NPO's TAX and SARS.</b> Both types of organisations must register with <b>SARS Tax Exemption Unit</b> for Tax Exemption. SARS will issue a Tax reference Number and a PBO (Exemption Number) Confirming that your organisation's income or retained income in not taxable.</li> </ul>	
<ul style="list-style-type: none"> <li><b>Appendix.</b> NPO : Non Profit Organisation.      NPC: Non Profit Company      NGO: Non Governmental Organisation PBO : Public Benefit organisation. All the terms mentioned still fall under same category – <b>Non Profit Organisation.</b></li> </ul>	

**Click below to register your preferred type of Non-Profit-Organisation.**

<http://www.msamanzi.co.za>

NON-PROFIT ORGANISATION (SOCDEV)	NON-PROFIT-COMPANY (Section 21 Company)
----------------------------------	-----------------------------------------

Issued by Msamanzi Financial Services for and on behalf of Association for Non Profit Organisations \* <http://www.npo.org.za> ©